

# CERTIFICATE OF HIGHER EDUCATION IN COMMON LAW

(Formerly known as Diploma in Law)

## GENERAL INFORMATION

- Recognised and prestigious qualification
- Equivalent to 1st year of the Bachelor of Laws Degree
- Progression to 2nd year of the LLB degree programme
- 4 subjects – Legal system and method, Contract Law, Criminal Law & Public Law

## MINIMUM ENTRY REQUIREMENT

- 18 years and above with 3 GCE 'O' Level credits AND
- Pass the Certificate in Law Admission Test

## DURATION

- Minimum 1 year
- Maximum 5 years

## FEES

- ITC Registration Fee : S\$500 (upon initial registration only)
- ITC Course Fee (in installments) : S\$10700 (FT) / S\$8988 (PT)
- ITC Fee Protection Scheme (FPS) by Etiqa Insurance : S\$150
- ITC Medical Insurance by Etiqa Insurance : S\$50
- University of London Registration Fee : £816
- Examination Fee : S\$2000\* – S\$2500\*

\*subject to changes

## REGISTRATION

- ITC Application Form (to be submitted online)
- 2 sets of ITC Student Contract
- Copy of highest academic qualifications
- Copy of NRIC
- 1 Passport size photograph

# BACHELOR OF LAWS

## GENERAL INFORMATION

- Recognised and prestigious qualification
- In-house Legal Counsel, Legal Executive, Legal Advisor
- Corporations, MNCs and Government Agencies such as MOM, SLA, LTA & the Attorney General's Chambers
- Relevant fields – Insurance, Human Resource, Financial Planning, Banking and Finance, Construction, Defense, Accountancy and Shipping

## ENTRY REQUIREMENT

- **Standard Entry** : 3 GCE 'O' Level + 2 GCE 'A' Level credits or equivalent
- **Graduate Entry** : Undergraduate Degree recognised by the University of London

## DURATION

- **Standard Entry (12 subjects)**
  - 4 subjects per year x 3 years OR
  - 3 subjects per year x 4 years
- **Graduate Entry (9 subjects)**
  - 4 subjects in Year 1 + 5 subjects in Year 2 OR
  - 3 subjects per year x 3 years

## FEES

- ITC Registration Fee : S\$500 (upon initial registration only)
- ITC Course Fee Year 1 (in installments) : S\$10700 (FT) / S\$8988 (PT)
- ITC Course Fee Year 2/3/4 (in installments) : S\$8640 (FT) / S\$7302.75 (PT)
- ITC Fee Protection Scheme (FPS) by Etiqa Insurance : S\$150
- ITC Medical Insurance by Etiqa Insurance : S\$50
- University of London Application Fee : £84
- University of London Registration Fee : £816
- University of London Continuing Registration Fee : £375
- Examination Fee : S\$2000\* – S\$2500\*

\*subject to changes

## REGISTRATION

- ITC Application Form (to be submitted online)
- 2 sets of ITC Student Contract
- Copy of highest academic qualifications
- Copy of NRIC
- 1 Passport size photograph

# FEES STRUCTURE (FULL-TIME)

## CERTIFICATE OF HIGHER EDUCATION IN COMMON LAW & BACHELOR OF LAWS (YEAR 1)

Year 1 Course Fee	April Intake 16 April	June Intake 18 June	August Intake 13 August
<b>Registration Fee</b>	\$500	\$500	\$500
<b>Fee Protection Scheme (FPS) Insurance</b>	\$150	\$150	\$150
<b>4 Subjects S\$10700</b>	Apr'16 \$1952 x 1 Jun'16 – Feb'17 \$972 x 9	Jun'16 \$2384 x 1 Aug'16 – Feb'17 \$1188 x 7	Aug'16 \$3060 x 1 Oct'16 – Feb'17 \$1528 x 5
<b>3 Subjects S\$9095</b>	Apr'16 \$1661 x 1 Jun'16 – Feb'17 \$826 x 9	Jun'16 \$2025 x 1 Aug'16 – Feb'17 \$1010 x 7	Aug'16 \$2600 x 1 Oct'16 – Feb'17 \$1299 x 5
<b>2 Subjects S\$6955</b>	Apr'16 \$1267 x 1 Jun'16 – Feb'17 \$632 x 9	Jun'16 \$1551 x 1 Aug'16 – Feb'17 \$772 x 7	Aug'16 \$1900 x 1 Oct'16 – Feb'17 \$993 x 5
<b>1 Subject S\$3745</b>	Apr'16 \$685 x 1 Jun'16 – Feb'17 \$340 x 9	Jun'16 \$833 x 1 Aug'16 – Feb'17 \$416 x 7	Aug'16 \$1070 x 1 Oct'16 – Feb'17 \$535 x 5

# FEES STRUCTURE (FULL-TIME)

## BACHELOR OF LAWS FINALS (YEAR 2/3/4)

Year 2/3/4 Course Fee	Combination	Installment Structure
Registration Fee		\$500
Fee Protection Scheme (FPS) Insurance		\$150
5 Subjects S\$10385.40	4 FT, 1 PT	Sept'16 \$3465.40 x 1 Nov'16 – Feb'17 \$1730 x 4
5 Subjects S\$10070.80	3 FT, 2 PT	Sept'16 \$3358.80 x 1 Nov'16 – Feb'17 \$1678 x 4
4 Subjects S\$8560	4 FT	Sept'16 \$2856 x 1 Nov'16 – Feb'17 \$1426 x 4
4 Subjects S\$8245.40	3 FT, 1 PT	Sept'16 \$2749.40 x 1 Nov'16 – Feb'17 \$1374 x 4
4 Subjects S\$7930.80	2 FT, 2 PT	Sept'16 \$2646.80 x 1 Nov'16 – Feb'17 \$1321 x 4
4 Subjects S\$7616.30	1 FT, 3 PT	Sept'16 \$2540.30 x 1 Nov'16 – Feb'17 \$1269 x 4
3 Subjects S\$7276	3FT	Sept'16 \$2428 x 1 Nov'16 – Feb'17 \$1212 x 4
3 Subjects S\$6835	2 FT, 1 PT	Sept'16 \$2279 x 1 Nov'16 – Feb'17 \$1139 x 4
3 Subjects S\$6156.10	1 FT, 2 PT	Sept'16 \$2052.10 x 1 Nov'16 – Feb'17 \$1026 x 4
2 Subjects S\$5564	2 FT	Sept'16 \$1856 x 1 Nov'16 – Feb'17 \$927 x 4
2 Subjects S\$4330.80	1 FT, 1 PT	Sept'16 \$1446.80 x 1 Nov'16 – Feb'17 \$721 x 4
1 Subject S\$2996	1 FT	Sept'16 \$1000 x 1 Nov'16 – Feb'17 \$499 x 4

# FEES STRUCTURE (PART-TIME)

## CERTIFICATE OF HIGHER EDUCATION IN COMMON LAW & BACHELOR OF LAWS (YEAR 1)

Year 1 Course Fee	Feb Intake 27 February	Apr Intake 16 April	May Intake 28 May	Jul Intake 16 July	Aug/Sept Intake 20 August
<b>Registration Fee</b>	\$500	\$500	\$500	\$500	\$500
<b>Fee Protection Scheme Insurance</b>	\$150	\$150	\$150	\$150	\$150
<b>4 Subjects S\$8988</b>	\$1498 x 1 May'16 – Feb'17 \$749 x 10	\$1635 x 1 Jun'16 – Feb'17 \$817 x 9	\$1804 x 1 Jul'16 – Feb'17 \$898 x 8	\$2250 x 1 Sept'16 – Feb'17 \$1123 x 6	\$2996 x 1 Nov'16 – Feb'17 \$1498 x 4
<b>3 Subjects S\$7639.80</b>	\$1279.80 x 1 May'16 – Feb'17 \$636 x 10	\$1393.80 x 1 Jun'16 – Feb'17 \$694 x 9	\$1535.80 x 1 Jul'16 – Feb'17 \$763 x 8	\$1915.80 x 1 Sept'16 – Feb'17 \$954 x 6	\$2547.80 x 1 Nov'16 – Feb'17 \$1273 x 4
<b>2 Subjects S\$5842.20</b>	\$982.20 x 1 May'16 – Feb'17 \$486 x 10	\$1063.20 x 1 Jun'16 – Feb'17 \$531 x 9	\$1170.20 x 1 Jul'16 – Feb'17 \$584 x 8	\$1462.20 x 1 Sept'16 – Feb'17 \$730 x 6	\$1950.20 x 1 Nov'16 – Feb'17 \$973 x 4
<b>1 Subject S\$3145.80</b>	\$525.80 x 1 May'16 – Feb'17 \$262 x 10	\$583.80 x 1 Jun'16 – Feb'17 \$285 x 9	\$633.80 x 1 Jul'16 – Feb'17 \$314 x 8	\$787.80 x 1 Sept'16 – Feb'17 \$393 x 6	\$1049.80 x 1 Nov'16 – Feb'17 \$524 x 4

## BACHELOR OF LAWS FINALS (YEAR 2/3/4)

Year 2/3/4 Course Fee	5 Subjects S\$9128.40	4 Subjects S\$7302.75	3 Subjects S\$6207.30	2 Subjects S\$4746.80	1 Subject S\$2556
<b>Registration Fee</b>	\$500	\$500	\$500	\$500	\$500
<b>Fee Protection Scheme Insurance</b>	\$150	\$150	\$150	\$150	\$150
<b>Installment structure</b>	\$3044.40 x 1 Nov'16 – Feb'17 \$1521 x 4	\$2434.75 x 1 Nov'16 – Feb'17 \$1217 x 4	\$2071.30 x 1 Nov'16 – Feb'17 \$1034 x 4	\$1582.80 x 1 Nov'16 – Feb'17 \$791 x 4	\$852 x 1 Nov'16 – Feb'17 \$426 x 4

# TIMETABLE (FULL-TIME)

## CERTIFICATE OF HIGHER EDUCATION IN COMMON LAW & BACHELOR OF LAWS (YEAR 1)

Day	Time	Week 1 & Week 2	
Monday	1.00pm – 5.30pm	Criminal Law / Public Law	Lecture
Tuesday	1.00pm – 5.30pm	Contract Law / Legal system and method	Lecture
Wednesday	1.00pm – 4.30pm	Project Work	
Thursday	1.00pm – 4.30pm	Criminal Law / Public Law	Tutorial
Friday	1.00pm – 4.30pm	Contract Law / Legal system and method	Tutorial

\*Applicable to Full-Time Intakes – timetable from start date to February 2017

## BACHELOR OF LAWS FINALS (YEARS 2/3/4)

Day	Time	Week 1 & 2	
Tuesday	1.00pm – 4.30pm	Equity & Trusts	
Wednesday	1.00pm – 4.30pm	Property Law	
Thursday	1.00pm – 4.30pm	Tort Law	
Friday	1.00pm – 4.30pm	Company Law	

\*Applicable to Full-Time Intakes – timetable from start date to February 2017

# TIMETABLE (PART-TIME)

## CERTIFICATE OF HIGHER EDUCATION IN COMMON LAW & BACHELOR OF LAWS

### (YEAR 1)

### FEB, APRIL, MAY & JULY INTAKES

#### Timetable One

Day	Time	Subject (Week 1)	Subject (Week 2)
Wednesday	6.30pm – 8.15pm	Criminal Law	Legal system and method
Wednesday	8.30pm – 9.45pm	Public Law	Contract Law
Friday	6.30pm – 8.15pm	Criminal Law	Legal system and method
Friday	8.30pm – 9.45pm	Public Law	Contract Law

\* timetable from start date to October 2016

#### Timetable Two

Day	Time	Subject (Week 1)	Subject (Week 2)
Monday	6.30pm – 8.15pm	Criminal Law	Legal system and method
Monday	8.30pm – 9.45pm	Public Law	Contract Law
Wednesday	6.30pm – 9.30pm	Criminal Law	Legal system and method
Friday	6.30pm – 9.30pm	Public Law	Contract Law

\* timetable from November 2016 to February 2017

### AUG/SEPT INTAKE

Day	Time	Subject (Week 1)	Subject (Week 2)
Thursday	6.30pm – 9.30pm	Public Law	Legal system and method
Friday	6.30pm – 9.30pm	Criminal Law	Contract Law
Saturday	2.00pm – 4.00pm	Public Law	Legal system and method
Saturday	4.30pm – 6.30pm	Criminal Law	Contract Law

\* timetable from start date to February 2017

# TIMETABLE (PART-TIME)

## BACHELOR OF LAWS FINALS (YEARS 2/3/4)

Day	Time	Final Subjects (Week 1)	Final Subjects (Week 2)
Tuesday	6.30pm – 10.00pm	Intellectual Property	Family Law
Wednesday	6.30pm – 10.00pm	Evidence / EU Law	Commercial Law
Thursday	6.30pm – 9.30pm	Equity & Trusts	Tort Law / Jurisprudence
Friday	6.30pm – 9.30pm	Company Law	Property Law
Saturday	10.00am – 1.00pm	Criminology / Conflict of Laws	—
Saturday	2.00pm – 4.00pm	Equity & Trusts	Tort Law / Jurisprudence
Saturday	4.30pm – 6.30pm	Company Law	Property Law

\*Applicable to Part-Time Intakes – timetable from start date to February 2017



# INTENSIVE REVISION TIMETABLE

## CERTIFICATE OF HIGHER EDUCATION IN COMMON LAW & BACHELOR OF LAWS (YEAR 1)

Day	Time	Week 1 & 2	Week 3 & 4	Week 5 & 6	Week 7 & 8
Saturday	2.00pm – 9.00pm	Criminal Law	Public Law	Legal system and method	Contract Law
Sunday	10.00am – 5.00pm	Criminal Law	Public Law	Legal system and method	Contract Law
Monday	6.30pm – 9.30pm	Criminal Law	Public Law	Legal system and method	Contract Law
Tuesday	6.30pm – 9.30pm	Criminal Law	Public Law	Legal system and method	Contract Law

## BACHELOR OF LAWS FINALS (YEAR 2/3/4)

Day	Time	Week 1 & 2	Week 3 & 4	Week 5 & 6	Week 7 & 8
Saturday	2.00pm – 9.00pm	EU Law / Evidence	Equity & Trusts	Tort Law / Jurisprudence	Property Law
Sunday	10.00am – 5.00pm	EU Law / Evidence	Equity & Trusts	Tort Law / Jurisprudence	Property Law
Monday	6.30pm – 9.30pm	EU Law / Evidence	Equity & Trusts	Tort Law / Jurisprudence	Property Law
Tuesday	6.30pm – 10.30pm	Intellectual Property	Commercial Law	Company Law	Criminology / Conflict of Laws
Wednesday	6.30pm – 10.30pm	Intellectual Property	Commercial Law	Company Law	Criminology / Conflict of Laws
Thursday	6.30pm – 10.30pm	Intellectual Property	Commercial Law	Company Law	Criminology / Conflict of Laws
Friday	6.30pm – 10.30pm	Family Law	Family Law	Family Law	Criminology / Conflict of Laws

\*Intensive Revision course applicable to **ALL STUDENTS** (part-time & full-time) – timetable from March 2017 to April 2017

# ACADEMIC CALENDAR 2016/2017

## CERTIFICATE OF HIGHER EDUCATION IN COMMON LAW & BACHELOR OF LAWS

EVENT		DATES	REMARKS
REGISTRATION DEADLINE	PART-TIME INTAKES	27 February 2016	February Intake (LLB Yr 1 / CertHE Common Law)
		16 April 2016	April Intake (LLB Yr 1 / CertHE Common Law)
		28 May 2016	May Intake (LLB Yr 1 / CertHE Common Law)
		16 July 2016	July Intake (LLB Yr 1 / CertHE Common Law)
		20 August 2016	September Intake (LLB All Levels / CertHE Common Law)
		24 September 2016	October Intake (CertHE Common Law)
	FULL-TIME INTAKES	16 April 2016	April Intake (LLB Yr 1 / CertHE Common Law)
		18 June 2016	June Intake (LLB Yr 1 / CertHE Common Law)
		13 August 2016	August Intake (LLB Yr 1 / CertHE Common Law)
		20 August 2016	September Intake LLB Yr 2 – 4
COURSE COMPLETION DATE		18 February 2017	All Intakes
APPLICATION & REGISTRATION DEADLINES (UOL)		01 October 2016	Application Handling Fee: Bachelor of Laws (LLB)
		30 October 2016	Registration Fee: CertHE Common Law
		1 November 2016	Continuing Registration Fee: CertHE Common Law / Bachelor of Laws (LLB)
		30 November 2016	Registration Fee: Bachelor of Laws (LLB)

EVENT		DATES	REMARKS
B R E A K S	SEMESTER BREAKS	28 May 2016 – 11 June 2016	February Intake
		18 June 2016 – 26 June 2016	April FT Intake only
		03 September 2016 – 12 September 2016	Feb, April, May, June Intakes
	HARI RAYA PUASA	04 July 2016 – 08 July 2016	All Intakes
	DEEPAVALI	27 October 2016 – 31 October 2016	All Intakes
	YEAR END	18 December 2016 – 02 January 2017	All Intakes
CHINESE NEW YEAR	26 January 2017 – 31 January 2017	All Intakes	
MOCK EXAMINATIONS	12 July 2016 – 15 July 2016	February Intake	
	20 September 2016 – 23 October 2016	Feb, April, May, June Intakes	
	19 December 2016 – 22 December 2016	All Intakes	
	20 February 2017 – 24 February 2017	All Intakes	
INTENSIVE REVISION COURSE	25 February 2017 – 28 April 2017	All Intakes	
UNIVERSITY OF LONDON EXAMINATIONS	May 2017 (actual date to be advised by UOL in January 2017)	All Intakes	

## WHY STUDY LAW?

- Law is a fundamental and integral aspect of most trades and professions
- Enables one to possess an invaluable multi-discipline qualification that enhances career prospects
- Develops and equips one with critical thinking and problem-solving skills
- Versatile and complementary with most jobs and professions;
- Recognised in many industries as crucial and useful
- Career in the Legal Profession in most countries where it is a Qualifying Law degree for purpose of practice
- Allows for multiple career options apart from legal practice such as working as in-house legal counsel, law enforcement, regulatory bodies, compliance or contract management.

## WHY ITC SCHOOL OF LAWS?

- Prestigious and esteemed recognition by UOL as “Affiliate Centre” (*only 2 such schools in Singapore*)
- Specialist Law School (*we only offer Law courses*)
- Experienced full-time faculty (*lecturers have taught from 15 to 20 years on the programme*)
- Comprehensive materials and academic support
- One on One support (‘SASSY’ session)
- ITC Student Portal – TEAMIE
- Audio recordings of all lectures
- Intensive revision course
- Wide range of subjects
- Online support
- Our outstanding results

## VISION

To continually set New  
Standards in Education

## MISSION

To be  
Internationally Competent,  
Locally Sensitive &  
Everywhere Excellent

## CORE VALUES

I – Integrity  
T – Trust  
C – Collegiate Spirit