From a little bit of its old world charm to plenty of a modern vibrant experience, Singapore offers a complete experience to anyone who chooses to stay here. You will be pleasantly surprised by the safe streets, diverse cultures, and culinary varieties that you can enjoy here.

From ancient times, historical records show that this island has been used as a trading port by empires in the South East Asian region. With the founding of a trading outpost by the British East India Company in 1819, Singapore eventually blossomed into the leading port city in Asia. Today, Singapore boasts one of the best sea ports and air ports in the world. For a small nation, it punches above its weight.

Singapore positions itself today as a regional legal hub as well as a arbitration centre rivaling London. As a common law jurisdiction, Singapore is also host to the leading international law firms.

This highly wired city is thoroughly modernized with every imaginable amenity within easy reach. At the same time, the major Asian cultures are well represented and it is easy for a foreigner to feel totally at home whether in Chinatown, Little India, Geyalang Serai, or any of the growing number of community hangouts.

ITC School of Laws welcomes every one of our International Students to our Little Red Dot.

This Student Guide has been prepared with the welfare of International Students in mind. The general Student Guide will apply to all ITC students (local or foreign). As International Students, you may refer this Guide where appropriate.

We wish you a fruitful and enjoyable stay in Singapore and most importantly we wish you success in your studies with us.

Ananthi Durai Raj Ratnarajah
Principal & CEO
Traveling to Singapore & Arrival Processing

Amenities, Healthcare & Living Expenses

Do's and Don'ts
Traveling to Singapore & Arrival Processing

Before Arrival in Singapore
- You should have already followed out application procedure and submitted the relevant documents.
- ITC would have provided you with a Letter of Offer.
- Immigration & Checkpoints Authority (ICA) would have given you an In-Principal Approval (IPA) for your student pass
- If applicable, our authorized agent in your country would have provided you with the relevant pre-course counselling
- Although you would have an IPA for the student pass, your entry into Singapore will be on a social visit pass
- You are to comply with the requirements in the IPA and arrange for an e-appointment as instructed in the IPA Letter
- Flight arrangements are made by the student
- ITC does not provide any airport pickup service but transportation from the airport to the city centre is very convenient. Please approach airport staff for assistance.

Arrival Processing
- When you reach Singapore, proceed to ITC School of Laws
- We will verify your original documents and process the execution of your Student Contract after completion of all relevant pre-course counselling
- Payments stipulated under the contractual schedule will be collected from you
- We will guide you on Medical Screening which is an ICA requirement. This will be done at a clinic with an estimated cost of $50
- A medical report will be processed by the clinic and ought to be ready within 3 working days for onward transmission to ICA

ICA Appointment
- You would have already booked an e-appointment online as required in your IPA letter
- On the day of the appointment you will proceed to ICA for the processing of your Student Pass
- Note that it is the Student Pass that permits your stay in Singapore for the purpose of pursuing your course of study. The Social Visit Pass endorsed at the airport merely permit you to enter into Singapore.
- You can only attend classes after obtaining your Student Pass

Documents for Presentation at the Singapore Airport
- A valid passport with a minimum duration of 6 months before expiry
- In-Principal Approval (IPA) Letter for the Student Pass
- Letter of Offer from ITC School of Laws
- Note that the IPA is not a permit for entry into Singapore. At the airport, a Social Visit Pass will be endorsed onto the student’s passport. This will permit your to stay in Singapore pending the issuance of the Student Pass

Funding
- Ensure that you have sufficient funding for your stay in Singapore
- You will need sufficient initial funding for payment of your rental deposit for accommodation as well as your payments under the Student Contract
- The terms of your IPA may also contain requirements for proof of funding or fixed deposits

Documents for Presentation at ICA:
- A valid passport with a minimum duration of 6 months before expiry
- In-Principal Approval Letter for the Student Pass
- Letter of Offer from ITC School of Laws
- Birth Certificate and any other National Identification document
- Educationa Certificates & Transcripts
- Proof of Parents’ Occupations
- Proof of Fixed Deposit (if required by ICA)
- Other Documents stated in the IPA letter
Amenities, Healthcare & Living Expenses

Outpatient Medical Services
- Outpatient medical services can be sought at private clinics. In Singapore a General Practitioner can be found in practically every neighbourhood.
- Appointments are usually not necessary and it is possible to walk in for consultation.
- However, prior appointments in some clinics may help to reduce the waiting time.

Public Hospitals in Singapore
- There are seven public hospitals in Singapore comprising of general hospitals, a women’s and children’s hospital, and a psychiatric hospital.
- 6 National specialty centres provide specialist service for cancer, cardiac, eye, skin, neuroscience and dental care. There are also community hospitals for intermediate healthcare for the convalescent sick and aged who do not require the care of general hospitals.
- For medical emergencies, you may head straight to a hospital’s Accident and Emergency (A&E) unit. Usually, some form of identification document will be requested for.
- At public hospitals, non-Singapore citizens may only stay in A and B1 class wards. The charges in these wards are not subsidized and charges for Class A wards are about $200 per day. These charges typically exclude treatment and other fees.

Private Hospitals in Singapore
- The private hospitals in Singapore include East Shore Hospital, Gleneagles Hospital, Mount Alvernia Hospital, Mount Elizabeth Hospital, Camden Medical Centre, Raffles Hospital, Thomson Medical Centre.
- Most private hospitals offer executive or VIP suites. Some also offer premium medical services.

Housing
- 80% of Singapore’s population lives in Public Housing known as HDB flats. These are usually available for rent. HDB flat owners may rent out a single room in the flat at a cost of $400 to $800 a month depending on the location of the premises.
- Condominium owners and landed residential property owners may also have rooms for rent and these are typically higher with room rentals ranging from $500 to $1000 a month.
- ITC does not arrange for your accommodation and you have to ensure that you have made your own accommodation plans.

Amenities
- All Housing Estates and residential neighbourhoods are well serviced with busses. MRT stations are located strategically and they connect all parts of the island to the Central Business District.
- Taxis operate on a fixed metred fare system and Singapore Taxi drivers are known for their honesty and efficiency.
- Supermarkets are readily available within a short distance in every housing estate. Malls are also a common sight in Singapore and they are found in nearly every housing estate.
- Banks and ATM machines are easily accessible throughout Singapore.

Living Expenses
- Students should factor in accommodation, transportation, food, books and stationery, clothing, medical and other miscellaneous expenses during their stay in Singapore.
- These living expenses can vary from about $800 per month to $1500 per month.
- This is a rough guide and much will depend on the student’s lifestyle choice and spending habits.
ICAC Regulations Governing International Students

Student’s Pass holders must comply with the following:
- Must not be absent for a continuous period of 7 days or more without any valid reason.
- Percentage of attendance must not fall below 90% in any month of the programme without any valid reason.
- A Student’s Pass holder is not allowed to engage in any work or employment regardless of whether he or she is paid or unpaid.
- Observe immigration regulations at all times.
- Students holding student’s passes are not allowed to apply for other passes (eg. employment pass, social visit pass, etc).
- Students are not allowed to pursue another course of study with another institution simultaneously without ITC’s and ICA’s approval.
- Students are not allowed to engage in employment or anti-social, illegal activities.
- A Student’s Pass holder must inform ICA if there is a change of his/her Singapore address.
- No consumption of illegal drugs like cocaine, ecstasy etc. are allowed.
- Should a student terminate his/her course of study for whatever reason, the student’s pass must be surrendered to ICA through ITC within 3 working days from cessation of course.
- No student is allowed to remain in Singapore once the student’s pass expires.

Upon completion of study, students must inform immigration of their departure date and flight.

In the event that ITC finds any Student Pass holder in breach of the above, ITC will be required to report the case to ICA. In such event, ICA may cancel the Student’s Pass or decide not to renew it. Where applicable, the student could be subject to ITC’s disciplinary actions.

Observance of the Law

Singapore has very strict laws and they are consistently enforced without exception. Ignorance of the law is not a defence and students must ensure that they don’t fall foul of the law.

Drug Consumption and possession is an offence in Singapore and the possession of specified quantities of drugs will raise the presumption of trafficking. Trafficking an offence that carries the death penalty. No leniency is to be expected. Students traveling in and out of Singapore must make sure that they pack their own luggage and it is advisable to refuse to carry any items for others. Even if you were not aware of the presence of drugs in your luggage, there will be a presumption in the law that you had knowledge. Students should adopt a safety first approach in this regard.

Littering is an offence and Singapore values its cleanliness. Rubbish bins and recycling bins are easily available all throughout the city within a short walking distance. First time offenders will be subject to a fine and Corrective Work Orders (which involves cleaning up public places wearing bright jackets to identify the person as an offender).

Vandalism is an offence that carries a mandatory sentence of caning in addition to imprisonment. Singapore does not entertain pleas of mercy by foreign governments on behalf of offenders and in the past offenders have been dealt with strictly.

A person below the age of 18 is prohibited from purchasing or consuming tobacco or alcohol

Smoking is prohibited in specified areas such as air-conditioned buildings, office spaces, schools, restaurants, malls, buses, taxis, MRT, etc.

Possession of firearms and explosives carries the maximum penalty of life imprisonment with caning and the discharge of a firearm carries the death penalty.
Do’s & Don’ts

Observance of the Law

Being a society that tries hard to balance racial and religious sensitivities, Singapore has strict laws against making insulting statements about a person’s race or religion. Students must refrain from making racist remarks or insulting the belief systems of the various communities in Singapore. Such remarks or statements could even invite prosecution for Sedition.

Public Assemblies without police permit are unlawful even if it is an assembly of one person. Foreigners are not allowed to take part in demonstrations in Singapore.

You should also refrain from commenting on Singapore’s politics as this will be seen as foreign interference in domestic politics.

Consumption of food and drinks in public transport such as buses and MRT trains is unlawful.

Useful Information

Student Pass related information:
https://www.ica.gov.sg/apply/studentpass/apply

Committee for Private Education:
https://www.cpe.gov.sg/

For making of police reports and for general assistance from the police:
https://www.police.gov.sg/

For the Penal Code which contains most (not all) of the criminal offences in Singapore:
https://sso.agc.gov.sg/Act/PC1871